

Housingrules room Dillenburgstraat

- Cleaning your own room

The tenant is responsible for keeping his own room clean.

- Cleaning common areas

The tenants are **jointly responsible** for keeping the communal areas clean (kitchen, toilet, shower, hallway and entrance).

For practical reasons, 1 person is designated every week for necessary cleaning activities. See the schedule below for this.

This does not mean that the other tenants have no **obligation** to clean. The other tenants always have the obligation to use the communal areas in a "normal" way. So don't leave the dishes behind, make sure the toilet is clean after use, etc.

In case of 3 tenants, the following schedule applies:

Week nr	Shift
Week 1,4,7,10, etc.	Tenant room 1
Week 2,5,8,11, etc.	Tenant room 2
Week 3,6,9,12, etc.	Tenant room 3

In case of 4 tenants, the following schedule applies:

Week nr	Shift
Week 1,5,9,13, etc.	Tenant room 1
Week 2,6,10,14, etc.	Tenant room 2
Week 3,7,11,15, etc.	Tenant room 3
Week 4,8,12,16, etc.	Tenant room 4

The standard cleaning day is **wednesday**. If necessary, cleaning will have to be done on an extra day.

Cleaning activities include:

- At least once a week (and more often if necessary)

Kitchen:

- Clean the sink, incl. kitchen cabinets and sink with water and cleaning agent (all purpose cleaner).
- Clean gas stove with water and cleaning agent (all purpose cleaner).
- Wipe the washing machine and dryer on the outside with water and cleaning agent (all purpose cleaner).
- Clean the refrigerator (outside and inside) with water and cleaning agent (all purpose cleaner).
- Clean the floor with water and cleaning agent (all purpose cleaner).
- Cleaning other items such as kitchen cupboard, window frame, etc. with water and cleaning agent (all purpose cleaner).

Shared hall on the 3rd floor and the stairs of the 2nd and 3rd floor.

- Vacuum the floor and stairs and wipe with a damp cloth

Shower

- Clean the shower floor after use and tile wall with water and d cleaning agent (all purpose cleaner).
- Clean taps and sink with water and cleaning agent (all purpose cleaner).
- Keep the shower drain clean (remove hair and other dirt so that the drain can't become clogged).

Toilet

- Clean the toilet with water, cleaning agent (all purpose cleaner) and a little bleach. Use the toilet brush for this
- Clean the toilet floor and tile wall with water and cleaning agent (all purpose cleaner).
- Clean washbasin incl. tap with water and cleaning agent.

Garbage

- At least twice a week (and more often if necessary) (See agreement)
The schedule for the garbage is the same as in the kitchen. So if you have kitchen duty, you also have garbage duty

Kitchen cooking schedule

The tenants can use the kitchen according to the 4 weekly schedule below

Of course that doesn't mean you can't be in the kitchen outside these times, just the one on the schedule has priority over the others.

In case of 3 tenants, the following schedule applies:

Week nr / time:	17:00 – 17:45	17:45 – 18:30	18:30 – 19:15
Week 1,4,7,10, etc	Tenant room 1	Tenant room 2	Tenant room 3
Week 2,5,8,11, etc..	Tenant room 2	Tenant room 3	Tenant room 1
Week 3,6,9,12, etc..	Tenant room 3	Tenant room 1	Tenant room 2

In case of 4 tenants, the following schedule applies:

Week nr / time:	17:00 – 17:45	17:45 – 18:30	18:30 – 19:15	19:15 – 20:00
Week 1,5,9,13, etc.	Tenant room 1	Tenant room 2	Tenant room 3	Tenant room 4
Week 2,6,10,14, etc.	Tenant room 2	Tenant room 3	Tenant room 4	Tenant room 1
Week 3,7,11,15, etc.	Tenant room 3	Tenant room 4	Tenant room 1	Tenant room 2
Week 4,8,12,16, etc.	Tenant room 4	Tenant room 1	Tenant room 2	Tenant room 3

Immediately after cooking, the tenant is obliged to clean up the kitchen, so that the next tenant can use the kitchen. This implies:

- Wash, dry and put away all used items in the kitchen.
- Put all food, etc. back in the cupboard.
- If the gas stove and/or refrigerator has become dirty, clean it.
- Keep the countertops clean and **dry**.

Use other people's property

It is not allowed to use other people's property without express permission. Think especially of food items. So in case of any doubt, don't use it! Of course, this also applies to your visitors. You are responsible for this. Keep an eye on it!

Watch out for damage

For example, use a mat under a office chair to prevent damage to the laminate. You are responsible for damage, see agreement.

- **Private belongings in your own room**
Keep all your private belongings in your own room. Nothing may be stored in the communal areas.
- **The hallway and entrance must always be kept clear**
There are several reasons, such as:
 - Prevent nuisance and/or inconvenience to other residents.
 - Point of view of cleanliness to other residents
 - Preventing fire hazard situations
 - Keep escape routes clear.
 Therefore, the hallway and entrance (stairs) must always be kept clear.
- **Track mail**
Put the mail for yourself or the other residents in the relevant mailboxes. Throw garbage in the trash can. Don't throw anything on the floor.
- **Always close the joint outer door and entrance door**
Our joint outer door and our entrance door must always be closed. They are not allowed to remain open during the winter months for various reasons such as safety, fire safety and cold.
- **Register visit**
For the sake of (fire) safety and privacy for the other residents, every visit **must be reported**. This must be done by filling in the visit schedule in the hall on the 1st floor. Fillout: Date, time in , time out, Room number, and number of visitors.

Visitors are allowed, but take into account the number of visitors and the frequency of the visit. After all, you rent a single room in a hospita house. That does come with limitations.

For more details, see Articles 1 and 20 of the rental agreement.
- **No visitors received after 10 p.m. evening rest**
It is not allowed to receive visitors after 22:00u.
Visitors who are already in the building before 10 p.m. should be extra attentive to prevent nuisance. This applies both in the room and in the common areas. Think specifically about the hall.
Of course it can happen that you expect a special visit after 10 pm.
In that case, just like for overnight stays, permission must be requested **in advance**.
- **Stay overnight**
For overnight stays, permission must always be **requested in advance**. For more detailed information, see the rental agreement.
- **Complete smoking ban**
As stated in the agreement, smoking is not allowed in the rooms and/or communal areas. Smoking in or near an open window is also not allowed.
- **Report all disturbances**
Please report all matters of importance as soon as possible.
That could be a leaking faucet or central heating, a doorknob that has come loose, damage you have caused. The sooner it is reported, the faster we can resolve the inconvenience. Reporting more quickly can also prevent consequential damage.

We would also like to know about nuisance (such as noise, garbage, etc.) as soon as possible.

- **Violation housing rules**
If the house rules are not observed, fines will be charged.

If the violation is of an individual nature, the fine will be charged to the relevant room tenant. If the violation is of a group nature, because it relates, for example, to shared spaces – such as not keeping the kitchen clean – then the fine will be charged to the tenants jointly.

A first fine is € 25.00.

Follow-up fines amount to € 75.00.

NB: Continual violation of house rules will lead to the termination of the lease.

A number of violations described in the agreement are immediately dissolution of the agreement. See the rental agreement for more details.